

# **RAYAPATI VENKATA RANGA RAO COLLEGE OF EDUCATION**

(Sponsored by Nagarjuna Education Society)

**J.K.C. College Road, Guntur-522006, Andhra Pradesh, India.**

**Website: [www.rvrrced.org](http://www.rvrrced.org).**



## **5.1.3.**

- 1. Institutional guidelines for students' grievance redressal**
- 2. Composition of the student grievance redressal committee including sexual harassment and ragging**
- 3. Samples of grievance submitted offline**

# RAYAPATI VENKATA RANGA RAO COLLEGE OF EDUCATION, GUNTUR

## 1. Students' Grievance Redressal Committee

Students' Grievance Redressal Committee has been formed in the College as per the UGC guidelines to redress the grievances of the students regarding academic and non academic matters. Since the inception of the college, the Committee has been under the direct purview of the Principal.

The grievances received by the Principal are forwarded to the concerned Committee members who look in to the problems depending upon the seriousness of the issue.

The Committee has been continuously striving to take the best efforts possible to create a harmonious and conducive atmosphere to everyone in question.

Guidelines for the Students Grievance Redressal :

- Students can present their grievances to the Principal.
- Grievances can be presented either orally or written.
- Students can put their grievances in the grievances box.
- Grievances are collected and discussed by both Principal and committee together.
- Grievances will be solved within seven days.



*M. Ravi Kumar*  
Principal  
R.V.R.R. College of Education  
Guntur-522 006, A.P. India

**2. Composition of the student grievance redressal committee including sexual harassment and ragging.**

**Details of Members of Grievance Redressal Committee**

**Academic Year 2022-23**

S.NO.	Name Of The Member	Designation
1	Prof. M. Ravi Kumar	President
2	Smt Ch Jalaja Kumari	Chair Person
3	Smt M Sunitha	Secretary
4	Sri K Ravi Kumar	Member
5	Smt K Swapna	Member
6	B. Asritha	Student Member
7	P. Sree Lalitha	Student Memeber



*M. Ravi Kumar*  
Principal  
R.V.R.R. College of Education  
Guntur-522 006, A.P. India

### **Details of Anti Ragging Committee (2022-23)**

S.No.	Name Of The Member	Designation
1	Prof. M. Ravi Kumar	Principal/Convener
2	Dr k Venkateswarlu	Secretary/Faculty
3	Smt Ch Jalaja Kumari	Member
4	Dr G V Siva Lakshmi	Member
5	Sr B. Rajesh	Non - teaching staff
6	Sri S. Srinivasa Rao	Parent Representative
7	Smt K Lakshmi	Police Representative
8	K Annapurna	Student Member
9	SK Chandini	Student Member

### **Details of Anti Sexual Harassment Committee (2022 -23)**

S.No.	Name Of The Member	Designation
1	Prof. M. Ravi Kumar	Principal/Convener
2	Dr M. Sreedevi	Secretary/Faculty
3	Smt G Anantha Lakshmi	Member
4	Smt N Bhavani	Member
5	Smt K Neelima	Non - Teaching Staff
6	S Kajal	Student Member
7	I Ruth Baby	Student Member

### 3. Samples of grievance submitted offline

TO  
The principal  
Rayapati Venkata Ranga Rao College  
& Education,  
Guntur.

15-11-21  
Guntur

From:  
R. Chandra Naik  
R. No: 55-4  
2020 - 2022 Batch

Respected Sir,


This is to bring to your kind notice  
as we are playing sports and games regular  
in our games period for practice, we require  
some more sets of sports material. Hence, we  
request you to kindly provide some more set  
of materials.

Thanking you Sir,

ch. Jalasakumari  
Chairperson,  
Grievance redressal cell

Yours faithfully,  
R. Chandra Naik

M. Ravi Kumar  
Principal  
R.V.R.R. College of Education



M. Ravi Kumar  
Principal  
R.V.R.R. College of Education  
Guntur-522 006, A.P. India

Guntur.

To  
The Principal,  
Rayapati Venkata Ranga Rao College of Education,  
Guntur.

From:  
B. Asritta  
R.No.: MS  
B.Ed. 2<sup>nd</sup> year (2021-2022 batch)



Respected Sir,

As the copies of B.Ed English medium textbooks are not sufficient, we request you to kindly provide some more copies of English medium B.Ed. textbooks in library enable us to write assignments and prepare for university exams.

Thanking you Sir,

Chaitanyam  
Chair Person  
Grievance redressal cell

*M. Ravi Kumar*  
Principal  
R.V.R.R. College of Education  
Guntur-522 006, A.P. India

Yours Faithfully,

B. Asritta



*M. Ravi Kumar*  
Principal  
R.V.R.R. College of Education  
Guntur-522 006, A.P. India